
Business membership

(Annual fee: \$500 plus one off fee of \$100 to setup mini website)

Duration of membership

From (date of membership approval) to (date of membership renewal). Memberships are renewed annually.

NOTE: Please review page two to understand the process of becoming a member of YBC.

Notes about membership

I have received or have access to an e-copy (electronic copy) of YBC Policies and Procedures. I understand I must adhere to the rules, regulations and am aware of my responsibilities in particular to attendance and active participation in YBC activities. Membership includes a profile page/mini website with links back to your site. YBC webmaster will access your website for copy and company logo. If you require specific information on your minisite please advise.

NOTE: Upon issueing of the invoice you have 14 days to pay. This will lock out your competitors. Once payment is confirmed your minisite will be created. If payment is not received in 14 days your category will be opened up for other interested applicants.

Please acknowledge NOTES

Category applying for

Business/Organization name

Website

Primary contact name

Primary contact e-mail

Position

Street address

City

Post Code

Phone number

Signature

Date

NOTE: Do not sign. Please complete this form, print and bring with you to your meeting with the membership team

If your category is potentially a cross over of what another member does then we will need to consider the concerns of the existing member. We will endeavour to find a way to make this work. Please be aware if a compromise cannot be reached this would result in your membership being rejected.

Payment instructions on invoice

Please list three referee's

Name Mobile number

Relationship to referee Another business

Name Mobile number

Relationship to referee Client

Name Mobile number

Relationship to referee Supplier

Process for New Membership. YBC use only

1. Guest expresses interest in becoming a member of the group 2. Guest is referred to the Membership Group who then gives the Applicant a Commitment Form and explains the following process.

Notes:

- At this stage the guest can continue coming to meetings as a pending member and their business category will be closed.
 - The Membership Team are then responsible to inform the Mentors and make sure the applicant is assigned a Mentor.
- ***Please note that official mentoring does not begin until the Applicant has **paid** their money and has received their official Welcome Letter. The purpose of this is so that the applicant can sit next to someone who can guide them through the Brag Box and 30 second segments as well as briefly explain the slips.

Two members of the Membership Group will meet with the Applicant and conduct an interview. An Applicant Questionnaire is to be filled out and expectations are to be formally discussed.

Check when complete

After this interview, if the applicant is happy to proceed, the membership group then discusses the possibility of any category clashes or any other concerns they may have. Once they agree the applicant is suitable, the Commitment Form and Applicant Questionnaire is then signed off on by the Membership Group Leader.

Check when complete

The Membership Group leader then presents both documents to the Committee and the application is discussed. A vote is taken by the Committee and if the application is successful, it is signed off on by the Secretary and is then filed away.

Check when complete

Membership Committee Approval **Date** **Approved by**

Click the below fields to email treasurer and president to advise approval

[Email treasurer](#) when stage complete [Email President](#) when stage complete Check when complete

The Applicant is then invoiced by the Treasurer and has 14 days to pay. If payment is not received within 14 days, the category will then be opened again and the pending member will not be able to attend until payment is received.

Check when complete

Once the Treasurer receives payment, they are to inform the Secretary, who will email an official "Welcome to the Group" letter.

Check when complete

The Secretary will inform the Mentor looking after the applicant that Official Mentoring may now begin and the President officially welcomes the Member to the group at the following weekly meeting.

Check when complete